



## Kirkwall Grammar School

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Head Teacher: Mr D Hawkins

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29 September 2017

### Annual Consent for Extended School Boundary

Dear Parent/Guardian

At this time of year we usually send out the Annual Level 1 & 2 Consent forms for you to sign and return in order for your child/children to participate in various routine activities and trips in Kirkwall. This year however, we are adopting a new policy of informing you about possible excursions in and around Kirkwall within an extended boundary area.

Orkney Islands Council implemented its Excursion Policy in 2006 which has been updated and reviewed on a regular basis. The need for schools to be able to safely take part in activities, journeys and visit locations away from school has led to an increase in teacher awareness and on-going training in relation to their own (and participants) safety, whilst away from their normal place of work or learning. The development and implementation of the Extended School Boundary Area for OIC schools will hopefully assist in this process by allowing class teachers the flexibility to facilitate the participants learning in the outdoor environment.

The benefits for the School using the Extended School Boundary Area is to enable us to further provide a varied, stimulating and safe learning experience for the pupils at Kirkwall Grammar School. Attached is a list of possible/example activities, locations or journeys and an outline map of the Extended School Boundary Area.

Receipt of this letter, list of activities and map will imply that you give permission for your child/children to take part in activities within the Extended School Boundary Area for the school year 2017-18.

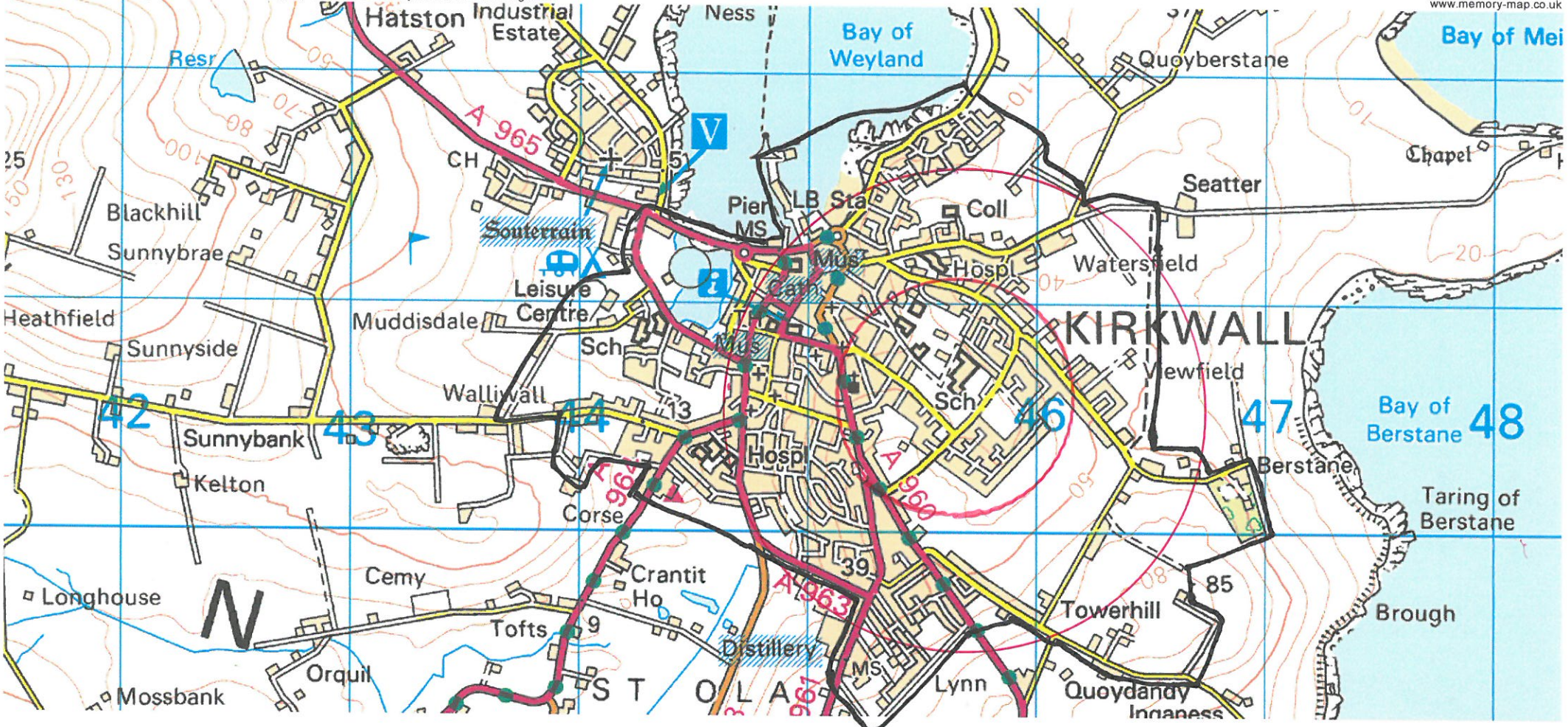
Any parent/guardian who do **not** wish to give permission for their child to take part in activities within the Extended School Boundary Area **must indicate this in writing to us by Friday 6 October.**

Please also ensure that you let us know of any updates to medical information and/or contact details so as our records can be amended.

If you have any further questions please do not hesitate to contact me.

Yours faithfully

Mr D Hawkins  
Head Teacher



KIRKWALL GRAMMAR SCHOOL