

## Senior Options Choice 2026/27 (Online College Applications)

As part of the Senior Phase Options process this Year Orkney College require pupils to make an online application.

Pupils should fill in the Paper Options Form issued by Guidance Teachers including any College courses. Both first choice and reserve choice College courses should be entered on the Options Form.

They should then apply for these courses online following the instructions included in this helpsheet. Please make sure that if you are applying for a College Course as a reserve then this is stated in the application.

All applications should be made no later than 27<sup>th</sup> February 2026.

The selection process will be managed by Orkney College. KGS Guidance Teachers will have some input for each application but the final decision will be made by College Staff.

College will contact applicants on 3<sup>rd</sup> March 2026 letting them know if their application has been successful or not.

Should any want to discuss an unsuccessful application then the point of contact at Orkney College is:

- Pauline Black (Deputy Principal)
- [pauline.black@uhi.ac.uk](mailto:pauline.black@uhi.ac.uk)
- 01856 569252

## Senior Options Choice 2026/27 (Online College Applications)

### Application Instructions

1. You will need the College Brochure to apply. This can be found on the KGS website - <https://www.kgsorkney.com/options.html>



**Senior Phase Courses  
2026/27**

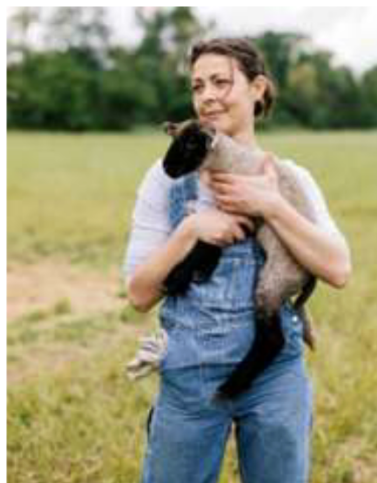
2. Go to the page of the course you want to apply for and click on apply here

## Agriculture – Business, Livestock and Work Experience NPA SCQF Level 4/5

**Develop practical skills for a career in agriculture and rural business.**

This course provides hands-on experience and theory in the business of livestock production, giving you essential skills for working on farms.

It includes farm visits, practical activities and involvement with the farming community.



**Course Content:**

- + Livestock Production
- + Personal Development; Self and Work
- + Working for Yourself

**Indicative Optional Units**

- + Build and repair drystone dykes
- + Local Investigations (Farm Case Studies)
- + Fence Construction
- + Work Placement
- + Community Involvement
- + Personal Development: Practical Abilities

**Location:**

UHI Orkney, Kirkwall

**Work Placement:**

Yes

**When:** Fri AM

**Entry Requirements:**

An interest in agriculture

**Progression Routes:**

- + NQ Agriculture
- + Modern Apprenticeship in Agriculture
- + HNC Agriculture

**Qualification:**

National Progression Award at SCQF Level 4/5 in Enterprise and Employability

Livestock Production SCQF Level 5

# Senior Options Choice 2026/27 (Online College Applications)

## 3. Select Create an account



Logged In:

Your Application					
Selected Course	Course Code	Course Sequence	Start date	Mode of Attendance	Academic Year
1: NPA Agriculture - Business, Livestock, Work Experience (SCQF Level 4 or 5)	OR06036P	2526		PART TIME DAY	2025/26

**Login**

Email Address\*

Password\*

[FORGOTTEN PASSWORD](#) [LOG IN](#)

**New to the UHI applications system?**

[CREATE ACCOUNT](#)

**Having difficulty logging in?**

You are applying for NPA Agriculture - Business, Livestock, Work Experience (SCQF Level 4) to start in academic year 2025/26. Please log in using your email address and password. If you have not applied to us using the online application form before, please select the 'Create Account' option.

## 4. Enter the details asked for. Those in red must be completed. When you have finished select create user. (fields in red are compulsory)

### Create New User

**Title**

**First Name\***

Make sure your name is as it appears on any official documents, such as your passport, birth certificate or driving licence.

**Middle Name(s)**

**Preferred first name**

Let us know what we should call you in our correspondence.

**Surname\***

Make sure your name is as it appears on any official documents, such as your passport, birth certificate or driving licence.

**Date of Birth (dd/mmm/yyyy)\***

**Gender\***

### Login Details

**Email Address**

make sure you use your own personal email address not that of a family member or friend

**Confirm Email**

**Password**

**Confirm password**

Password must be at least 6 characters long  
Password must contain at least one digit (0-9)  
Password must contain at least one special character (Not a letter A-Z / a-z, and not a digit 0-9)

[CANCEL](#)

[CREATE USER](#)

# Senior Options Choice 2026/27 (Online College Applications)

## 5. Enter the Personal Details asked for. (fields in red are compulsory)

**Online Admissions**

**Application Checklist**

Application for **NPA Agriculture - Business, Livestock, Work Experience (SCQF Level 4)** to start in:  
Application reference - 0355998

- Personal Details
- Study Details
- Address
- Personal Statement
- Qualifications
- Health
- Additional Details
- Declaration
- Preview
- My Applications
- Save and Logout

**Personal Details**

When completing this application form, please provide answers to as many questions as possible. All mandatory fields are marked with an \*. When you have finished your application and all pages are showing as complete (green tick) you will be able to click the Submit button at the bottom of the Declaration page. You can save your application at any time using the Save & Logout link on the left hand menu.

Alternate email address

What year are you currently in at school? \*

**SAVE & CONTINUE**

## 6. Select Kirkwall Grammar School from the dropdown menu and where it asks if you have been a student at UHI before select either yes or no. (fields in red are compulsory)

**Study Details**

Please choose your current school from the list \*

Have you ever been a student at a UHI college? \*  Yes  No

**SAVE & CONTINUE**

# Senior Options Choice 2026/27 (Online College Applications)

7. Enter your address and contact details. (fields in red are compulsory)

**Address**

**Area of permanent residence - home address \***  ⓘ

**Postcode \***

**Address Line 1 \***

**Address line 2**

**Town / City \***

**Shire / County**

**What type of contact number do you have? \***  ▼

Different contact address?

**SAVE & CONTINUE**

8. Complete the questions in the Personal Statement. This can be brief.  
(fields in red are compulsory)

The screenshot shows a web form titled "Personal Statement". At the top, a blue banner contains the text: "Please read the Personal Statement Guidance before completing your Personal Statement. You can [FIND OUR GUIDELINES HERE](#) - select the 'Further B...". Below this, there are two text input fields. The first field is labeled "Tell us about your motivation to study this course \*" and has a red background. To its right is a vertical sidebar with an information icon (i) and the text "200 of 200 words remaining.". The second field is labeled "Tell us about any relevant experience outside of any current/recent studies \*" and also has a red background. To its right is a similar sidebar with an information icon (i) and the text "200 of 200 words remaining.". At the bottom center of the form is a black button with white text that says "SAVE & CONTINUE".

**Q1 - 'Tell us about your motivation to study this course'**

If this is a reserve choice then enter reserve choice here.

*'Consider including points such as why do you want to study it, what do you think you will gain from it, what key elements from the course content particularly interest you.'*

**Q2 - 'Tell us about any relevant experience outside of any current/recent studies'**







*'Consider the transferable skills from your hobbies, what you have learned and gained from your job / work experience, how your life experiences have shaped your decision to take this course.'*

## Senior Options Choice 2026/27 (Online College Applications)

9. Enter any relevant qualifications. This can be missed out.

**Qualifications**

Please add any relevant qualifications 1

<b>Course Name or Subject</b>	<input type="text" value="Please Select"/>	
<b>Qualification level</b>	<input type="text" value="Please Select"/>	
<b>Grade</b>	<input type="text" value="Please Select"/>	
<b>Month</b>	<input type="text" value="Please Select"/>	
<b>Year</b>	<input type="text" value="Please Select"/>	
<b>Actual or Predicted result</b>	<input type="text" value="Please Select"/>	

Please enter any qualifications that you are unable to add using the method above. Include course name, level and grade.

10. Complete the Health declaration. (fields in red are compulsory)

## Senior Options Choice 2026/27 (Online College Applications)

Health

The University of the Highlands and Islands welcomes applications from students with additional needs. Our methods of teaching and assessment are flexible and designed to meet a wide range of individual needs, where we reasonably can. There are a range of sources of support that you can access as a university student; [www.uhi.ac.uk/en/students/support](http://www.uhi.ac.uk/en/students/support)

Do you have a medical / physical / other condition that may require additional support while on the programme? \*

Please Select

I carry medicines which are time critical in their application (eg Epi-pen)

I have personal care support

SAVE & CONTINUE

### 11. Enter any additional information. (fields in red are compulsory)

Additional Details

Please note that the response to questions in this section are not used in decision-making of your application.

Are you a student who has a parent or carer who served or is serving in the regular or reservist British Armed Forces at any point during the first 25 years of your life?

Please Select

Are you care experienced e.g. have you spent time in foster care, residential care, or have been cared for as a child by someone outside your immediate family? \*

Please Select

Do you have unpaid caring responsibilities for a family member or friend who is ill, frail, disabled or has mental health or addiction problems? \*

Please Select

Please select an item in the list.

Have you taken part in any formal activities/courses in preparation for Higher or Further Education?

Please Select

What was the most important source of information in your decision to apply?

Please Select

SAVE & CONTINUE

### 12. Enter your name in the declaration and tick the box confirming all information is correct. Finally select Submit Application.


## Senior Options Choice 2026/27 (Online College Applications)

**Declaration**

UHI Orkney, University of the Highlands and Islands, UHI Development Trust and Academic Partners are registered under the Data Protection Act 2018. By submitting this form you consent to these bodies holding and processing your personal data for all purposes connected with our statutory and business requirements. Where required, your information may be supplied to other official agencies e.g. Scottish Qualifications Authority (SQA), Scottish Further and Higher Education Funding Council (SFEFC) and other similar bodies.

I confirm that to the best of my knowledge, the information I have given on this form is correct. \*

Enter full name \*



13. Once you have finished you will see the confirmation page

## Online Admissions

### Application Checklist

Application for **NPA Agriculture - Business, Livestock, Work Experience (SCQF Level 4)** to start in .  
Application reference - 0355998

My Applications
Logout

### Confirmation

Thank you for completing your application for NPA Agriculture - Business, Livestock, Work Experience (SCQF Level 4). We will send you a confirmation email. Please check your spam/junk folder for the email. If you have not received the confirmation email, please contact [admissions@uhi.ac.uk](mailto:admissions@uhi.ac.uk). Please note your application will be assessed after the specific deadline stated on our application page.