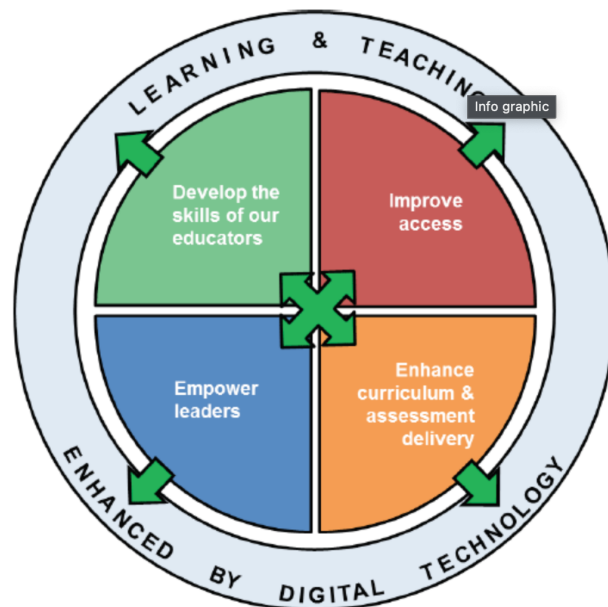




# Kirkwall Grammar School

## Mobile Phone/Device Policy



*'If used effectively and appropriately, digital technology can enhance learning and teaching, equip our children and young people with vital digital skills and crucially, it can lead to improved educational outcomes.'*

**A Digital Learning and Teaching Strategy for Scotland (2016)**

## **Rationale**

At KGS we recognise that when used appropriately Mobile Phones/Devices can enhance learning and teaching.

However Mobile Phones/Devices are a barrier to learning when used inappropriately and can cause an unnecessary distraction.

At KGS we believe that preparing for the day ahead and developing good Mobile Phone/Device use is important as part of the Learning and Teaching Experience as well as good preparation for the world of work where appropriate Mobile Phone/Device use is expected.

## Mobile Phone/Device Expectations

1. The school cannot be held responsible for any loss or damage
2. It is expected that all pupils have their Mobile Phones/Devices switched off and in their bags before entering Registration in the morning.
3. It is expected that all pupils have their Mobile Phones/Devices switched off and in their bags before entering every classroom.
  - a. If a pupil feels they need to check their phone for any reason then they should ask permission from the teacher
4. Mobile Phones/Devices should only be used by pupils if specifically instructed to do so by the Registration/Class Teacher as part of the Learning and Teaching.
5. If a Mobile Phone/Device is used by a pupil without specific instruction by the Registration/Class Teacher then the Duty Officer will be called and the Mobile Phone/Device will be confiscated for the remainder of the day.
  - a. Any confiscated Mobile Phone/Device will be locked away safely in the Main Office and can be collected by the pupils from Reception at the end of the day.
  - b. The class teacher will record the confiscation as a Mobile Misuse De-Merit in SEEMiS.