



Kirkwall Grammar School

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Head Teacher: Mrs R McKay

12 January 2026

Dear Parent/Carer

Personalisation and Choice Options at KGS for S2 pupils

S2 Students are now coming to the stage in their education where they are making Course Choices for S3.

The S2 into S3 Options Form and Course Descriptor Booklet are now available on the school website alongside a short presentation which gives guidance on completing the form. These documents can all be found at <https://www.kgsorkney.com/options.html>

The Course Descriptor Booklet includes information on all the Subjects available to choose from. Parents/Carers may also find useful information about course choice and progression on the following websites:

- www.myworldofwork.co.uk
- www.planitplus.net

Other useful links can be found in the 'Careers' and 'Further & Higher Education' sections of the Pupils Menu on the school website:

- <https://www.kgsorkney.com/careers1.html>
- <https://www.kgsorkney.com/further--higher-education.html>

We will try to offer pupils the Courses they have opted for. However, it may not always be possible to offer every combination of Subjects. Sometimes too many or too few Students choose a particular Course and sometimes timetabling is not possible due to staffing and accommodation restrictions.

S2 into S3 options are a free choice other than Maths and English. It is recommended that students have at least 1 subject choice from each Curriculum Area. All pupils will do Core RMPS and Core Modern Languages.

Skills Development Scotland advisors will be working with all our S2 Students. If any further support or advice is needed, Guidance staff will be happy to arrange a meeting time to discuss options. White 'draft' copies of the Options Form will be issued in PSE as a practise. The final form will be green and also issued by Guidance Staff when final choices are ready to be submitted.

Key Options Dates

12 January	S2 into S3 Options Open/ Pupil Assembly
16 January	S2 Tracking Summary Report issued to Parents/Carers
20 January	S2 into S3 Options Presentations for Parents 4.15pm and 6.50pm
	S2 Parents Evening 4.30pm-7pm
30 January	S2 into S3 Options close

Early returns are very welcome but it is essential that **all completed Options Forms are completed and returned to the school office no later than Friday 30 January.**

Yours faithfully

Mr A Harvey
Depute Headteacher